



## How to Perform a Successful Chart Audit

Can you answer "yes" to all of the following questions? If not, this AAPC workshop is for you.

### Audit Know-How Checklist

Can you identify the two main types of audit objectives?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you know the top billing and coding errors and how to avoid them?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you know which modifiers are under the scrutiny of the Office of Inspector General (OIG)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you identify the key components used in defining the levels of E/M services?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you identify and explain the different types of audits that can be performed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you compare and contrast the 1995 and 1997 E/M Guidelines?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have the necessary auditing tools?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you identify the critical elements of an effective audit report?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you identify the practices that may trigger a federal health care program audit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you know the four steps in auditing surgical charts?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are annual audits frequent enough when documentation and coding issues are identified?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you know what "red flags" can trigger a carrier audit?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you know how to send money back to a carrier?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you comfortable talking to your doctor about their documentation and coding patterns?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you know the difference between prepayment, retrospective and focused reviews?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you design and recommend a corrective action plan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can you identify what documentation is necessary to properly demonstrate medical necessity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Not satisfied with your answers? Do you want to learn more about conducting successful medical chart audits?**

**Attend *How to Perform a Successful Chart Audit* coming to a city near you!**

