Health Information Compliance Alert

Audit Tool: Use This Tool to Evaluate Your Employees' Activities

Don't rely on one record of system activity to tell you what's happening in your organization.

Better: Compile a web of resources that will present different perspectives of what activity has occurred on your system. Use this sample worksheet, contributed by **William Hubbartt,** health care consultant in St. Charles, IL and author of "The HIPAA Security Rule - A Guide for Employers and Health Care Providers," as a guide to help you develop your own comprehensive activity review process.

Bonus: You can find this and other sample HIPAA policies and forms at www.medicalprivacy.info.